



Burnaby D.P.A.C. AGM Minutes

November 20, 2017

Burnaby Central Secondary School
Room A206 - Conference Centre
6011 Deer Lake Parkway
Burnaby, BC

Attendance:

Schools by Zone

Brentwood North

- Alpha
- Burnaby North
- Aubrey
- Brentwood Park
- Confederation Park
- Capitol Hill
- Gilmore
- Kitchener
- Lochdale
- Montecito
- Parkcrest
- Rosser
- Sperling
- Westridge

Cariboo Lougheed

- Burnaby Mountain
- Cariboo Hill
- Armstrong
- Cameron
- Forest Grove
- Lyndhurst
- Seaforth
- Second Street
- Stoney Creek
- Twelfth Avenue
- University Highlands

Central West

- Burnaby Central
- Moscrop
- Brantford
- Buckingham
- Cascade Heights
- Chaffey-Burke
- Douglas Road
- Gilpin
- Inman
- Lakeview
- Marlborough
- Morley

Kingsway South

- Burnaby South
- Byrne Creek
- Clinton
- Edmonds
- Glenwood
- Maywood
- Nelson
- South Slope
- Stride Avenue
- Suncrest
- Taylor Park
- Windsor

District Staff

Gina Niccoli-Moen, Superintendent
Roberto Bombelli, Assistant Superintendent
Heather Hart, Assistant Superintendent
Wanda Mitchell, Assistant Superintendent

Russell Horswill, Secretary Treasurer
Roy Uyeno, Deputy Secretary Treasurer
Ken Kiewitz, Manager, Information Technology Services

Board of Education

- Ron Burton, Chair (Central West)
- Baljinder Narang, Vice Chair (Kingsway South)
- Katrina Chen (Brentwood North)
- Mei Ling Chia (Brentwood North)

- Larry Hayes (Cariboo Lougheed)
- Harman Pandher (Central West)
- Gary Wong (Kingsway South)

DPAC Executive:

- Kristin Schnider, Chair (Cariboo Lougheed)
- Jen Mezei, Vice Chair (Cariboo Lougheed)
- Jocelyn Schonekess, Secretary (Central West)
- Calvin Taplay, Treasurer (Brentwood North)

Members at Large

- Shams Chowdhury (Kingsway South)
- Stace Dayment (Brentwood North)
- Dave Dye (Cariboo Lougheed)
- Herman Louie (Central West)
- Ashley Sandquist (Kingsway South)

Guest:
Vicky Ma, Minutes

1. Welcome and Introductions: *Kristin Schnider, DPAC Chair*

- Meeting was called to order at 7:00 pm.
- A Mount Seymour family day pass & rentals, donated by a Mount Seymour, a vendor at the DPAC vendor fair, was given away as a door prize.
- DPAC representatives and PAC members were welcomed, and DPAC executive, district senior administrative staff, and trustees present were introduced.

2. District Updates:

- a. **Information Technology (IT) Services – Project Updates:** Roy Uyeno, Deputy Secretary Treasurer & Ken Kiewitz, Manager of IT Services. Presentation link: <https://filr.sd41.bc.ca/ssf/s/readFile/share/564/-9117688737797826613/publicLink/DPAC%20-%202020Nov17%20final.pdf>

Presentation Highlights

- IT infrastructure in the district has changed significantly in the last dozen years. Some of most significant changes are:
 - District now supports 8000 workstations in its network (desktops, laptops)
 - All telecommunication equipment has shifted in the last 2-3 years to Voice over Internet Protocol (VoIP).
 - Application software has moved to Cloud based or district server hosted software.
 - Network services have moved from the Provincial Learning Network to the Next Generation Network (NGN), providing significantly larger bandwidth to all schools.
 - District provides 1265+ wireless Access Points.
 - New centralized, secure district data centre, housed at Burnaby Central Secondary.
- IT Services department consists of 22 staff, divided into 6 working groups.
- Hardware Projects
 - New and reconfigured lab spaces – 4 sites
 - Elementary Computer Refresh completed in July (1000 computers replaced). Secondary refresh will start in January.
- Data Centre/Server Projects
 - Central was chosen as the site for the Data Centre because it is seismically safe, has its own generator, and has auxiliary cooling through a geothermal loop. All core services now reside here. Increased bandwidth allowed for centralization.
 - Server Cleaning and Patching annually, to extend useable lifespan and ensure security.
- Software/Application Projects
 - AutoCAD now available to secondary schools.
 - Facilities and IT services now use a web-based software (WebTMA) to manage service requests and to create and track work orders. Now includes mobile module.
 - Laserfiche, a document repository and workflow software, is being used for Burnaby Online registration process. Other applications of this software are being explored - HR, Summer Session registration, Health & Safety.
- Network Connectivity Projects
 - Network Segmentation: Using multiple Virtual Local Area Networks (LANs) allows sites to increase security and group network traffic. For example, system can now detect if user is a district user, using a district device, etc. and assign bandwidth appropriately.
 - Wi-Fi will be reviewed on an ongoing basis, for signal strength and wireless density.
 - New Wave 2 wireless connections rivals wired connection speeds in new Access Points.
 - BYOeD – Bring Your Own educational Device is available to all staff and students with a valid network account.
 - NGN Connectivity Upgrades received at 31 sites (significant increase to bandwidth).
 - All district PA systems will be upgraded to a new common standard (multi-year project).
- See presentation for many other project updates.

Q: *Where is the District's offsite back-up housed?*

A: District's offsite back-up is hosted in a geographically safe BC location.

Q: *With the move to using more Cloud based services, is the district making sure that all applications put out by staff for student use are in compliance with the Freedom of Information and Protection of Privacy Act (FIPPA)?*

A: Yes, the district is engaged with the Office of the Information and Privacy Commissioner of BC (OIPC) and working through all the complexities of meeting the current standards.

Q: *There have been recent concerns around the security and privacy of Microsoft Office 365, which all Burnaby students now have access to. How is the district addressing this? How long will student data be kept?*

A: Student data resides in Canadian data centres located in secure sites in Ontario and Quebec, with each student allocated 25 GB of personal share point space, for email and applications. The district is working with OIPC through the latest information on Office 365 and believes access can be set up in a secure manner. Student data is kept until they graduate; a specific time frame for wiping the data has not yet been determined, but students and staff will receive ample notice.

Q: *With the district moving all telecommunications to VoIP, what is the impact on 911 calls? Concern is over whether the source address of the call will be communicated to emergency services.*

A: Each site still maintains at least one analog telephone line, in case the VoIP system fails. Also, in the VoIP system, 911 calls are configured to provide the school site address.

Q: *Are all our systems (hardware/software) fully supported by vendors?*

A: Yes, the district is not currently using any legacy hardware or software.

Q: *How is the catalog in the district's library program set up? Does it allow for cross-site borrowing?*

A: The District library catalog is divided into sub-catalogs for each school site. Collections can be viewed on a school-based level only. Unlike the public library system, inter-site loans must be manually managed by teacher librarians.

b. MyEdBC Update: Roberto Bombelli, Assistant Superintendent

- The secondary portal is open and being used for both attendance and reporting. Elementary portal is being used by all sites for attendance this year.
- All schools will start using MyEdBC to send out email messages to parents, instead of the current listserv system. This will resolve the current issue of the district having been blacklisted by various email service providers, resulting in outgoing emails not reaching a portion of parents. Messages can also be sent to target audiences – e.g. Grade 12 parents only.
- This means that *PACs will need to work through the school office to send out emails to parents*, going forward. Privacy laws prevent the district from giving parents access to MyEdBC for this purpose. Listservs will still be in place, but will not be maintained. PACs can continue using listserv when needed.
- Parents are able to opt out of emails from MyEdBc, but this is not recommended because MyEdBC will be the main form of communication in case of any emergency situations.
- Best Practices have been provided to school administration regarding how often and when to send/hold emails.

Q: *Will PAC emails now be vetted/held/edited by school administration?*

A: District has a set of guidelines regarding what is appropriate to send via school emails to parents. If an administrator feels part of the PAC email does not meet the guidelines, they should be having a conversation with the PAC around the email, and will not take the liberty of vetting or editing the email for the PAC. Also, whether emails are held or not will be a PAC decision.

- c. **SD41 Facilities Plan:** *Russell Horswill, Secretary Treasurer*
- Facilities Plan is 95% complete. The plan will be brought forward to the Trustees and the Building & Grounds Committee for final discussion.
 - Target is January for public discussion of the document, and then Feb/March for finalization, in time for the Capital Plan Submission to the Ministry of Education in June.
- d. **Custodian Services Review Report:** *Russell Horswill, Secretary Treasurer*
Presentation "School Custodial Services Review". Presentation link: <http://www.burnabydpac.com/wp-content/uploads/2017/11/DPAC-Custodial-Report-Presentation-2017.pdf>
- Custodial services review was completed last year and district is in implementation phase.
 - \$650k budget for implementation of changes approved by the Board in April, 2017 – presentation provides the details of how this budget translates into improvement in the district.
 - Some **key gaps** were identified that needed to be addressed through improvements:
 - No custodial service at schools from 2-3:30 pm (gap between am and pm shifts)
 - Not enough effective cleaning time (when school not in session)
 - Lack of dedicated supervisor for afternoon/evening and weekend shifts.
 - Some school "pairings" – sharing daytime custodian – not meeting the needs
 - Some very small schools – under 150 students, with bulk of cleaning time when school is in session
 - No Operation Handbook to standardize practice/training across the district
 - Lack of budget to provide reasonable coverage for custodian casual leave

Report Recommendations – Highlights (See presentation for further details)

- Hiring of Supervisor Maintenance Manager, Custodial Services - completed
- School "pairings" revised. (Some pairs dissolved, new pairs created, see presentation)
 - 3 "Small" Enrolment schools will have no day shift custodian. Schools will have a process for calling for custodial service in case of spills/messes, etc. Foreman or casual staff will be dispatched, based on size of need.
 - 8 "Paired" schools will share a day-shift custodian. Custodian alternates which site they start at every other day, and moves to other school at 11 am.
 - 7 "Partial Day Coverage" schools will have day-shift 10 am – 6:30 pm
- Shift Start-Times revised. (Formerly 5:30 am start for all)
 - Elementary: 6:45 am for morning shift, 3 pm for afternoon shift
 - Secondary: 6:30 am for morning shift, 2:30 pm for secondary sub-foreman, 3 pm for afternoon shift
 - This will provide overlap between day and afternoon shifts, so that the main daytime custodian (site sub-foreman) can communicate directly with the afternoon shift.
- Additional custodial hours given to previously paired schools based on square footage
- Custodial Foremen shifts restructured. All 6 foremen retained, but filling different shift times.
 - 2 foremen for early morning, 2 starting a 2 pm, 1 daytime floating hours, 1 Thursday through the weekend.
- Casual leave budget increased from \$264k to \$435K.
- Cleaning time when school not in session increased from 429.5 to 480 hours

Q: *What will be the process of transitioning staff to this new model?*

A: All custodial staff will be asked, in order of seniority, to choose their "new" positions and sites. Remaining vacancies will be filled from current casual staff. December 13, 2017 is target for completion of new assignments. January 10 is target for switching to new roles. This will allow time

for custodians to become familiar with their new assignments, without interfering with school closing for the holidays and school opening after the holidays.

Q: Who will be responsible for checking that schools are safe for opening at the 14 sites where there is no day-shift custodian, late start day custodians, or paired schools where the custodian is at the alternate site? E.g. syringes, broken glass, people on site.

A: The administrator (principal) will carry this responsibility. The district's operations security officers also tour some sites in the early morning hours. Before transition to the new model, Operations will meet with each school administrator impacted and document solutions for that site.

Q: How will day care staff, school staff, community groups access the school outside of custodial hours, especially in the morning at schools where is a late start day shift custodian or no day shift custodian?

A: District will provide key card fobs that will allow staff/community groups to enter the school for their activities. Actual unlocking of the school doors for general school opening will be the administrator's responsibility.

Q: Is there a way to improve communication with custodial staff around PAC event set up requirements and other PAC event needs?

A: The new overlapping schedule will provide opportunity for the main custodian to communicate in person to the next shift. Also, the WebTMA software will eventually be available at individual school sites to help create and track work orders.

Q: What is the plan for snow removal, given the adjusted day-time shift hours?

A: There are currently 2 snow plans in place (one for the current model, one for the new model). Overall, coordination with the city has been improved, and 1 new piece of snow equipment has been purchased. The new plan will also involve 15 casual staff dedicated to shoveling snow and greater clarity for night time custodians (e.g. essential salting before end of shift).

Break 8:28 – 8:38 pm

e. Naloxone Kits in Schools: Roberto Bombelli, Assistant Superintendent

- District training in the use of Naloxone kits by school staff includes a discussion on prevention of overdoses, and training on the detection of an overdose and the administering of Naloxone.
- Last year, Alternate-Education (Take a Hike) and adult programs leaders received training.
- This year, all secondary school administrators and safe school specialists received training. Kits are now in every secondary school.

Q: Will naloxone kits be available for parents to use during dry grad?

A: Currently, district cannot allow parent use of kits due to lack of proper training. District is open to discussing a process to get the training to parents in time for graduation celebrations.

2. Snapshot of Playgrounds at Burnaby Schools

- With the provincial government looking at funding playgrounds for BC schools, BCCPAC is hoping to take a snapshot of the need for new playgrounds in each district. A hand survey was taken of attending schools regarding the state of their playground equipment.
 - Dire need of replacement - 2 schools
 - Replacement needed in next 2-5 years – 6 schools
 - Replacement needed in next 6-10 years – 5 schools
 - Replacement needed in next 11-15 years – 10 schools
 - Just replaced – 3 schools

- Superintendent Gina Niccoli-Moen offered to provide a more comprehensive list based on records in the Operations department for playground installations. Burnaby school district covers the installation costs for playgrounds.

3. DPAC Updates

a. Committee Reports

- i. Buildings & Grounds Committee Report - *Appendix 1*
 - ii. District Community Schools Advisory Committee Report – *no meeting*
 - iii. Education Committee Report – *to be submitted*
 - iv. Policy Committee Report
 - Some PACs report not receiving Notices of Motion for policy changes lately. Senior administration will follow up with school administrators to clarify that these notices need to be passed along to PACs for input. Video surveillance policy changes - input can be to the Board until December 1.
<http://www.sd41.bc.ca/wp-content/uploads/2016/01/NoticeofMotionPolicy7.80VideoSurveillance.pdf>
- Q:** Are there any plans to replace School Planning Councils (SPCs) going forward?
A: No. The default body for conversation and parent consultation around the school plan is now the PAC. PACs can designate the executive or a committee for this purpose, and make it a regular agenda item at PAC meetings.
- v. SOGI Committee Report – *Appendix 2*
 - vi. Technology Committee Report – *Appendix 3*
 - vii. Youth & Community Services – *Appendix 4*
 - viii. Special Education Committee Report – Jen Mezei
 - Educational Assistant (EA) training completed.
 - District has hired two mental health support workers, and is looking at how the district delivers services to families and at mental health literacy. DPAC will also host a discussion in the new year around mental health, introduce these new staff, and explore parent concerns around mental health.

b. BCCPAC (BC Confederation of Parent Advisory Councils) News

- i. Aboriginal Parent Engagement Committee: Laura Ward
 - The intent of this committee is to gather information from each district for the purpose of increasing Aboriginal Parent Engagement province wide. We want to know specifically what is working for each PAC/DPAC on their path to increase parental engagement, and how they got their results. We also want feedback on what didn't work, and why. Please share with us about your PAC/DPAC'Ss challenges and successes when it comes to Aboriginal Parent Engagement. If you have any other suggestions, please forward them as well.
 - Feedback to Laura Ward jawbear07@msn.com or Jen Mezei jenmezei@bccpac.bc.ca
- ii. Survey Results: Special Needs Students Who Are Denied a Full Day at School
 - Results of provincial survey were somewhat shocking – parents reported more than 104 special needs students missing more than 10 days per year due to staff shortages. See detailed results below.
http://bccpac.bc.ca/wp-content/uploads/2017/11/2017-11-03-Full-Day-Summaryresults.pdf?utm_source=ZOHO+Member+Contacts+2016%2F17&utm_campaign=6338f7caa8-EMAIL_CAMPAIGN_2017_11_03&utm_medium=email&utm_term=0_d837bec74a-6338f7caa8-254858317

- iii. Presentation to the Select Standing Committee on Finance and Government Services
 - The government’s recent Report on Budget 2018 Consultation shows that government is hearing parent concerns and BCCPAC is determined to keep this momentum carrying forward. Full report here: https://www.leg.bc.ca/content/CommitteeDocuments/41st-parliament/2nd-session/FGS/Budget2018Consultation/FGS_2017-11-15_Budget2018Consultation_Report.pdf
 - “Committee Members heard from school boards across the province as well as the BC Confederation of Parent Advisory Councils and other advocacy groups about the need for increased funding for capital investments...” Excerpt from Report, pg. 33
 - “As in previous years, many school boards, the BC Teachers Federation, and the BC Confederation of Parent Advisory Councils, expressed concern about the current funding formula. Districts across the province each face their own set of challenges based on the unique needs of their communities including rapidly increasing or declining enrollment, regional differences, transportation requirements, maintenance and custodial services, and energy costs...” Pg. 33
- iv. Reminders – Annual Membership Fees
 - Membership fees are due by December 15 if PACs wish to have voting privileges at the AGM in the spring.

4. At Our School – Show & Tell

- Cariboo Hill Secondary - SOGI Information Session: Wednesday, November 22 at 7 pm in the small gym. Presentation on the district’s Sexual Orientation and Gender Identity policies, education, staff, and success stories. For parents with students in the Cariboo Lougheed Zone. Other presentations are being planned for all other zones. <https://www.eventbrite.ca/e/sogi-parent-information-session-cariboo-lougheed-zone-tickets-39058791898?aff=es2>
- Seaforth Elementary – Holiday Market FUNdraiser: 3-7 pm, Friday, December 1. <http://seaforth.sd41.bc.ca/wp-content/uploads/2017/11/Seaforth-Holiday-Marketplace-flyer-2017.pdf>
- Brantford Elementary - Winter Craft Fair: 3-8 pm on Friday, November 24 and 10 am – 4 pm on Saturday, November 25. There are some student entrepreneur tables this year!

5. Questions & Answers

Q: [What is the rationale behind BCCPAC’s playground snapshot survey? \(Trustee Gary Wong\)](#)

A: In light of the recent Ministry announcement around looking at playground funding in next year’s budget, BCCPAC would like to get a clearer picture of the state of playgrounds in the province.

6. Adjournment

- Meeting was adjourned at 9:06 pm by Kristin Schnider. Next meeting - January 15, 2018 at 7 pm.

WEBSITE – www.burnabydpac.com Email your events to be published.

COMMUNICATION – Email info@burnabydpac.com or chair@burnabydpac.com

FACEBOOK – <https://www.facebook.com/BurnabyDPAC>

TWITTER– [@BurnabyDPAC](https://twitter.com/BurnabyDPAC)

Appendix 1

Building & Grounds Committee Report: Calvin Taplay

Meeting Date: November 15, 2017

Staff presented updates regarding Capital Projects.

The current projects include:

Alpha Secondary School Seismic Upgrade and Partial Replacement

- Steel stud parapet framing for the tie-in roof areas of the new addition are complete.
- Fireproofing of steel joists and beams on the main floor up to grid 11 nearing completion.

Montecito Elementary School Seismic Upgrade/Expansion/Building Envelope Remediation Project

- Substantial completion declared.
- Deficiency lists being distributed.

Burnaby North Secondary School Seismic Upgrade

- Seismic project definition report in progress.
- Hazmat costing report completed.
- Estimated cost updated. Replacement cost would be \$57 million.
- Life cycle cost supports replacement

University Highlands Eight-Classrooms plus Daycare Addition

- Major redesign to include a dedicated daycare.
- Trade tenders have closed.

Proposed Cameron Elementary Six-Classroom Addition

- Project definition report has been completed and submitted to the Ministry for approval.

Stride Avenue Community School Seismic Upgrade

- Project definition report reviewed by the Ministry.
- PDR resubmitted to ministry in October 2017
- Recommended option: seismic upgrade.

Armstrong Elementary, Parkcrest, and Seaforth Elementary Schools

- Three options under consideration seismic upgrade to entire school, partial upgrade, partial replacement, and finally full replacement.

Stoney Creek Building Envelope Remediation

- Remediation has been approved to proceed to design.

Staff presented *2016 Carbon Neutral Action Report*: There has been a reduction of more than 410 tonnes of CO² equivalent from 2015 reporting.

Appendix 2

SOGI Committee Report: Jocelyn Schonekess

Meeting Date: October 25, 2017

- Burnaby will have its own float in the upcoming 2018 Pride Parade, as Vancouver will not be participating with Burnaby.
- SOGI Lead Training is ongoing at the Elementary and Secondary School Levels by the SOGI Support teachers Dan (Secondary) and Bryan (Elementary).
- Bryan & Dan presented to the Pro-D Committee about SOGI initiatives in the District and encouraged them to have their SOGI Leads present throughout the year.
- Secondary Support Teacher, Dan Adrian, presented to students at the Burnaby Youth Summit on Allyship.
- There will be a SOGI presentation for the Cariboo Lougheed zone parents on Wednesday, November 22nd at 7:00 pm at Cariboo Hill Secondary. All parents at Cariboo Hill and the feeder schools for the Cariboo Lougheed zone are welcome to attend. The last SOGI presentation to parents was extremely well received so plans are in the works to hold them at each zone this school year.
- The next District Diversity Dance will be on March 7, 2018 at Byrne Creek Secondary.
 - Student representatives reported that the dance would have a “Space” theme next year. They would like to do a photo booth at the dance and are looking for adult volunteers to run it. A staff member one of the secondary schools has a lead on renting a photo booth, to be looked into. A concern was brought forward about the pat-downs at last year’s dance. Security staff is to be reminded to be sensitive and aware that not all youth are comfortable with being touched, when doing their jobs.
- The District is working to ensure all universal washrooms have the correct signage. Some still have old signage, and need to be updated to show only a toilet symbol and Universal Washroom.
- The white t-shirts with the rainbow Burnaby logo were a bit hit and look fantastic. Everyone participating in the last Pride Parade wore them. The District is working on getting a website functioning that will allow anyone to purchase the t-shirts.
- SD41 has updated their guidelines for supporting transgender, gender non-conforming and gender fluid students. This will help Administrators and Councilors to help guide conversations and decisions when supporting Burnaby students. Updated guidelines now include references to washroom and change room usage.

Appendix 3

District Technology Committee Report: Herman Louie

Meeting Date: November 7, 2017

DTAC MEETING MINUTES

Thursday, September 28, 2017

Attending: Dave Dye, Fonda Papathanasiou, Herman Louie, Kurt Gurney, Lucky Saini, Roberto Bombelli

Regrets: Ken Kiewitz

Minutes: Roberto

1. BYOD
 - a. Services are up and running, with the new "SD41" SSID published across the district. Valid SD41 holders can log into this service using their network ID and password.
 - b. Pure Guest (speakers, visitors, etc., not staff or students) wireless access will be provisioned later this fall.
2. Elementary Refresh
 - a. Project is complete with over 1,000 new computers placed in schools.
3. Secondary Refresh
 - a. Will commence in September. IT Services will be reaching out to schools once inventory numbers are confirmed and the replacement strategy is in place.
4. NGN Bandwidth Upgrades
 - a. Will be taking place in many of our schools during this school year. Most of the work will be in the background, although some sites will experience brief outages as equipment is upgraded.
5. Projector Installations
 - a. Are being addressed by Maintenance Services staff
6. Other
 - a. BYOD – O365 Implementation (grade 8-12 students and staff) begins October 2
 - b. Custodial schedules – is there software used to coordinate custodial schedules? Russell Horswill to respond.

Appendix 4

YCSC Committee Report: Jocelyn Schonekess

Meeting Date: November 7, 2017

- 1) Public Safety Committee Notes:
 - City of Burnaby will be working with all relevant partner groups to create a plan for "Road Safety for Pedestrians & Drivers"
 - District 2 - Lougheed Community Policing Office is looking for student representatives. Secondary School administrators will be apprised.
- 2) Middle Years Development Instrument (MDI)
 - The MDI survey is now on its fifth year.
 - The survey will be administered to the grade seven students.
 - The survey gives schools valuable information about the strengths and needs of children by asking questions about children's thoughts, feelings and experiences inside and outside of school.

- 3) Adoption Awareness Month
 - Ministry of Children and Family Development is celebrating Adoption Awareness month to celebrate adoptive families and create awareness for adoption.
 - There will be many events throughout the Province and Burnaby will have activities planned in schools.
- 4) Big Brothers Mentoring Program Update
 - Game On Mentoring program volunteers spend 75 minutes weekly with a group of boys for 8 weeks. Participants engage in life skills, communication, emotional health discussions, physical activities and healthy eating information. During past school year, Burnaby students at Second Street Elementary, Cameron Elementary, North Burnaby Boys & Girls Club, and Lochdale Elementary benefitted from the program.
 - Mentoring with Math program is a partnership with SFU and matches volunteers with elementary age students to build confidence in math. This program ran out of McGill Library this year.
 - In-School Mentoring Program worked with children in grades 1 to 7 for one hour each week on the school grounds during the school year. Maywood Community School had 10 students participate, Stride Avenue Community School had 4 students participate, Stoney Creek Community School had 5 students participate and Edmonds Community School had 9 students participate.
 - Teen Mentoring Program trains and empowers youth to be mentors to students in nearby elementary schools. One hour is spent each week on the school grounds throughout the year. Stride Avenue Elementary had 12 students mentored by teens from Byrne Creek Secondary and Stoney Creek Community School had 8 students mentored by teens from Burnaby Mountain Secondary.
- 5) Eye See Eye Learn Update
 - Eye See Eye Learn is a free comprehensive eye exam for children enrolled in kindergarten in the 2017/2018 school year that gives a free pair of glasses to all children who are prescribed them.
 - So far a total of 120 eye exams and 40 prescriptions for glasses have been done for the current year.
 - In 2016/2017, 300 eyeglasses were given out, with 39 going to Burnaby students.
 - SD41 will send out a Christmas-time reminder to parents to make them aware of the program.
- 6) Youth Summit
 - The Youth Summit held on October 17th was a great success, with 90 youth attending. This one-day conference is focused on connecting with and meeting the needs of secondary students in challenging situations (including young parents, teens with behavioural challenges, at-risk-youth, Youth HUB, etc.)
 - The summit date conflicted with a New Curriculum Forum, so some Principals and Senior Staff were unable to attend.