



Burnaby D.P.A.C. Meeting Minutes

February 20, 2017

Burnaby Central Secondary School
Room A206 - Conference Centre
6011 Deer Lake Parkway
Burnaby, BC

Attendance:

Schools by Zone

Brentwood North

- Alpha
- Burnaby North
- Aubrey
- Brentwood Park
- Confederation Park
- Capitol Hill
- Gilmore
- Kitchener
- Lochdale
- Montecito
- Parkcrest
- Rosser
- Sperling
- Westridge

Cariboo Lougheed

- Burnaby Mountain
- Cariboo Hill
- Armstrong
- Cameron
- Forest Grove
- Lyndhurst
- Seaforth
- Second Street
- Stoney Creek
- Twelfth Avenue
- University Highlands

Central West

- Burnaby Central
- Moscrop
- Brantford
- Buckingham
- Cascade Heights
- Chaffey-Burke
- Douglas Road
- Gilpin
- Inman
- Lakeview
- Marlborough
- Morley

Kingsway South

- Burnaby South
- Byrne Creek
- Clinton
- Edmonds
- Glenwood
- Maywood
- Nelson
- South Slope
- Stride Avenue
- Suncrest
- Taylor Park
- Windsor

District Staff

Dan Adrian, SOGI Support Teacher (Secondary)
Roberto Bombelli, Assistant Superintendent
Garth Errico, Director of Instruction, Central West Zone
Heather Hart, Assistant Superintendent

Sarah Larsen, SOGI Support Teacher (Elementary)
Wanda Mitchell, Assistant Superintendent
Gina Niccoli-Moen, Superintendent

Board of Education

- Ron Burton, Chair (Central West)
- Harman Pandher, Vice Chair (Central West)
- Katrina Chen (Brentwood North)
- Mei Ling Chia (Brentwood North)

- Larry Hayes (Cariboo Lougheed)
- Baljinder Narang (Kingsway South)
- Gary Wong (Kingsway South)

DPAC Executive:

- Kristin Schnider, Chair (Cariboo Lougheed)
- Jocelyn Schonekess, Vice Chair (Central West)
- Herman Louie, Treasurer (Central West)
- Shams Chowdhury, Secretary (Kingsway South)
- Jen Mezei, Past Chair (Cariboo Lougheed)

Members at Large

- Stace Dayment (Brentwood North)
- Dave Dye (Cariboo Lougheed)
- Gadis Setaiputri, (Central West)
- Calvin Taplay (Brentwood North)

Guests: Vicky Ma, Minutes

1. Welcome and Introductions: *Kristin Schnider, DPAC Chair*

- Meeting was called to order at 7:01 pm. Parent representatives were welcomed and District Staff and Board of Education trustees in attendance introduced.
- Donations from posAbilities was given away as door prizes. <http://posabilities.ca/>

2. Presentation on Burnaby School District's SOGI Committee:

Garth Errico, Dan Adrian, Sarah Larsen

See presentation posted on the DPAC website for details.

Presentation Highlights

- District has moved to using the term SOGI (Sexual Orientation and Gender Identity), the same term used by BC Human Rights Code, so as to be broader in its definition and scope. The district's work around SOGI is motivated by the Burnaby School District Mission Statement – with emphasis on the words “inclusive” and “caring”.
- District Code of Conduct was recently updated to include gender identity and expression language.
<http://www.sd41.bc.ca/code-of-conduct/>
- **Professional Development for Staff:** SD41 has partnered with SOGI 123 (<https://www.sogieducation.org/>) to provide professional development for staff. The district recently hosted a SOGI Education Leadership Summit in October 2016, which was attended by 140 educators from 9 school districts. Summit summary: <https://static1.squarespace.com/static/58056b68f5e2316903750b43/t/58990974ff7c503111960e7b/1486424442833/Summit+2016+Summary+Report.pdf>
- **SOGI Committee:**
 - Meets monthly, hosted by different secondary schools each month, and consists of 2 part-time teaching positions (1 elementary, 1 secondary), students, parents, teachers, CUPE support staff, principals and vice principals, district staff, and trustees (all partner groups).
 - Committee work includes universal washroom implementation, Pride celebration, Pride parade, IDAHAT breakfast (International Day Against Homophobia and Transphobia). See presentation for complete list.
- **SOGI Support Teachers' Role: Dan Adrian (Secondary) & Sarah Larsen (Elementary)**

Sarah is the SOGI elementary support teacher for the District as well as a part-time teacher at Cameron; Dan is the SOGI secondary support teacher for the District as well as an English teacher at Moscrop.

 - 1) **Building Capacity:** Within staff, parents, and students.

All Burnaby secondary and most elementary schools now have a SOGI school lead (teacher volunteer) who supports education and efforts at the school level, which may include professional development or providing resources to staff, students, and community. A key emphasis of SOGI lessons for the classroom is “Appreciate Burnaby’s Diversity,” teaching an attitude of appreciation for what makes each of us unique and different and special. Safer schools result in better learning for all.
 - 2) **Supporting our GSAs (Gender Sexuality Alliance):** All Burnaby secondary schools have a GSA. Dan has been meeting with each GSA to learn about their efforts, challenges, and needs. As a result, there are efforts to create a District GSA. Upcoming SOGI events include:
 - First ever Pride Dance on April 6, 2017 at Byrne Creek. Tickets will be available to all secondary students through their school GSAs.
 - May 17, 2017 IDAHAT breakfast. Open to all GSA students in Burnaby.
 - Pride Parade float on August 6, 2017
- **How Can Parents Help?**
 - Let SOGI committee know if your PAC/zone would like a workshop (terminology, how to support your LGBT2Q+ child, resources, background info, speakers from outside organizations, etc.).
 - Considering that there are only 2 staff presenters (Dan & Sarah) on the SOGI committee, District requests that PACs try to group together for custom presentation requests, or consider having a conversation with SOGI committee to see if one of the external groups would fit your needs/interests.

Q: *Should the term “heterophobia” to be added to the presentation to be inclusive?*

A: The presentation was designed to communicate the specific roles of the SOGI teachers, and supporting LGBTQ2Q+ and education around homophobic and transphobic language are specific mandates of that role. This is because these are currently identified needs in Burnaby school district. In a broader sense, SOGI classroom lessons use inclusive language, emphasizing appreciation and acceptance of all types of diversity. Fundamental to all the work SOGI does is the belief that while everyone is entitled to their opinion, when we enter a Burnaby school, everyone should feel safe.

Q: *Has consideration been given to provide safe spaces/resources for same sex parents?*

A: In the new Kindergarten/Grade 1 curriculum, lessons include the term same sex parents. Elementary school have books and specific classroom lessons that address how to talk about diverse families in an inclusive way. The last Family Day in February, all elementary schools were given a presentation and resources to be given to staff that highlight and display all family types. SOGI is also working with secondary schools to incorporate the term into PE lessons on family life.

Q: *Universal bathrooms have been installed in most schools – are single stall change rooms (close to gym) being considered?*

A: Yes, this is part of the universal bathrooms plan. Schools have been asked to identify a single stall bathroom at their site that can accommodate the addition of a fold down bench, so that the bathroom stall can be used as a change room. All schools that have that space are on the list to be implemented. After that, Buildings & Grounds will make a plan for schools that require alternative arrangements.

Q: *At the root of phobias and prejudice is the human nature to be judgmental. Does SOGI provide a workshops or lessons around this topic?*

A: At the elementary level, lessons provided to school staff address gender diversity and define stereotypes, generalizations, prejudice, and discrimination, so that students begin to develop an awareness of active decisions to hurt or exclude others based on their uniqueness. **Parent representatives requested that this type of training also be offered to parents and community, so that school lessons can be reinforced at home. This will enable parents to discuss the topic with children with understanding, without fear, without assumptions, and align family language with school language.** Dan and Sarah are happy to meet with PACs or groups of PACs to come up with a custom presentation to meet school needs, or to arrange a BCTF presentation (e.g. “Show Racism the Red Card”, “Supporting Gender-Inclusive Communities”).

Q: *Could SOGI recommend online resources for parents around SOGI terminology?*

A: A more comprehensive list will be provided to DPAC and posted on the DPAC website. Recommended resources:

- Qmunity <http://qmunity.ca/learn/resources/>
- Out of Schools <http://outinschools.com/resources/>
- PrideNet <http://pridenet.ca/families-resources>
- Welcoming Schools (Elementary) <http://www.welcomingschools.org/resources/>

Q: *How is the queue for rollout of universal bathroom installation in schools decided?*

A: District has asked for and received requests from all schools around installation of universal bathroom facilities at their site. District facilities staff are in the process of fulfilling all requests, with secondary schools as a priority. Elementary schools are the 2nd phase of the rollout. Installation plan has been delayed due to staff being pulled to attend to snow removal.

Parent Comment: *While there needs to be education around SOGI issues, there also needs to tolerance of others’ religious views. Respect and tolerance should be all encompassing.*

A: The District’s programs/SOGI lessons are not intended or directed at changing personal beliefs, but at developing a clear understanding that everyone is accepted, supported, safe in Burnaby schools.

3. Chair Report: *Kristin Schnider, DPAC Chair*

- a. Reminder: Have Your Say on Report Cards
 - Deadline for parent input on reporting on student progress is February 28, 2017.
 - Survey: <http://engage.gov.bc.ca/yourkidsprogress/>
- b. Proposed Three-Year Calendar
 - The proposed calendar for the next 3 school years is now available on the SD41 website. Feedback is welcome until March 9, 2017. <http://www.sd41.bc.ca/burnaby-school-district-proposed-3-year-calendar-201718-201920/>
 - Next 2 years' spring breaks are aligned with all 9 Metro districts. Only Maple Ridge and Sea to Sky districts have different spring break dates.
- c. School Team Visits and Parent/PAC Involvement in School Planning
 - There are a few openings still available for parents to participate in school team visits. Please contact Executive Assistant Joanne Whalvin if interested. Joanne.whalvin@sd41.bc.ca
 - Accountability Framework: In light of the removal of SPCs from the School Act, PACs now have the role to be involved with school planning. PACs are encouraged to take initiative to ask about how parents can be involved with school planning at your specific site.

Q: *Is there any timeline for creating a process/structure to replace SPC?*

A: The School Act currently designates PACs as the vehicle for parent involvement with school planning. PACs are encouraged to have a discussion with their administrator around how this can best be facilitated at your school – every school has different needs and community dynamic, so this may take various forms. A suggestion to PACs wanting a more formal structure/process is to have the School Plan as a standing item on the PAC meeting agenda. It is still a provincial requirement that schools have a living 3-year plan, with updates/new plans submitted annually.

- d. BC Provincial Election – Burnaby DPAC Candidate Questionnaire
 - Given the challenge of having 4 ridings in Burnaby, instead of an all candidates meeting, DPAC is putting together a questionnaire for candidates and then posting their answers on the DPAC website. Please send in your questions to info@burnabydpac.com.
 - BC School Trustees Association is launching a non-partisan campaign, called “Public Education is Key”, to make education one of the key issues in the upcoming election. Posters are available to PACs, and trustees welcome feedback around how to tell the specific story of “Why is public education important?” in Burnaby.

Break 8:01 pm – 8:11 pm.

4. DPAC Updates

- a. Reminder – Budget Meeting, April 3 (1st Monday)
 - No meeting in March.
- b. Committee Reports
 - Building & Grounds Committee: Calvin Taplay Appendix 1

Q: *What is the purpose of the CCTV project, and does it involve outside and inside areas?*

A: To provide evidence in the case of incidents such as lockdowns, etc. CCTV would cover select inside and outside areas.

Q: *Is the Cameron classroom expansion based on projected area development or current need?*

A: Cameron is currently over capacity. Discussion has occurred around redrawing boundaries (lengthy process) and diverting students to Lyndhurst. Long term planning is currently underway

in light of Brentwood area construction and expected population surge.

Q: *Is there a formula or process for deciding when schools add capacity?*

A: School districts are required to submit a long term facilities plan to the provincial government, but expansions or new buildings will not be funded until the students are actually registered. Conversations are taking place, in collaboration with the City of Burnaby, around projected growth, redrawing boundaries and increasing capacity. Secretary Treasurer Horswill will address some of the financial aspects at the DPAC Budget meeting in April.

- Youth & Community Services Committee Report: Jocelyn Schonekess *Appendix 2*

- District Technology Committee Report: Herman Louie *Appendix 3*

Q: *Is there concern around viruses being downloaded to student devices at school?*

A: The focus of BYOED (Bring Your Own Educational Device) plan is to provide wireless access. District policy is clear that any devices brought to school is the student's responsibility. Teachers still choose where technology is appropriate in their classroom.

- Policy Committee: Jen Mezei

- Notice of motions will now be sent to PAC Chairs and to DPAC representatives (formerly sent to SPC). A notice of motion is expected next month.

- Education Committee Report: Kristin Schnider *Appendix 4*

c. BCCPAC:

- AGM & Spring Conference: May 5-7, 2017 at Sheraton Guildford Hotel.

One of the main topics of the conference is inclusion. BCCPAC elections are taking place for President, 1st Vice President, Treasurer, and 2 directors. Resolutions are still being accepted. Please see <http://bccpac.bc.ca/> for details.

MOTION: That Burnaby DPAC nominate Jen Mezei for BCCPAC President in the upcoming BCCPAC election in May, 2017.

MOVED by Dave Dye, Burnaby Mountain PAC. SECONDED by Valentine Wu, Marlborough PAC. CARRIED unanimously.

- All Parties Meeting Hosted by BCCPAC: April 4 at the Shadbolt Centre. This is the only all party forum on education and space is limited to 200 seats. BCCPAC members will receive a code for registering 1-2 parent attendees (no fee). It will be up to PACs to coordinate who will attend from their school (code provided for registration). The event will also be live streamed (access code will be made available to BCCPAC members only). NDP, Liberal, and Green party have all RSVP'd their participation.

d. Education Advocacy:

Discussion occurred around whether DPAC should engage in letter writing to the Ministries of Education and Finance around education advocacy. The 6 recommendations from the report of the Select Standing Committee on Finance and Government Services were reviewed.

MOTION: That Burnaby DPAC send a letter to the Ministry of Education and the Ministry of Finance advocating for adequate funding for public education and to adhere the standing committees' recommendations.

Moved by Jocelyn Schonekess, Central Secondary PAC. Seconded by Denise Taylor, Brantford PAC.

MOTION TO AMEND: Amend motion to read: That Burnaby DPAC send a letter to the Ministry of Education and the Ministry of Finance in support of the Select Standing Committee on Finance

and Government Services' recommendations, in particular, Recommendation 49: "Provide predictable, sustainable and adequate yearly funding to enable school districts to fulfill their responsibility to continue to provide access to quality public education."

CARRIED unanimously as amended.

Q: Have letters written by parents, PACs, DPACs historically made any impact on actual government practice and decisions?

A: Advocacy of this type does have impact. As an example, when SPCs were taken out of the School Act a couple of years ago, DPAC chairs sent over 60 letters to the Ministry of Education about the need to include parents' role in the new language of the Act around school planning. This resulted in PACs being assigned a role in the Act to provide input for the School Plan.

5. At Our School – Show & Tell

- Westridge Elementary – 8th Annual Trivia Night: 6 – 9:30 pm, Friday, March 3 in the gym. All community members are welcome; tickets are \$25/person. Details at <http://westridge.sd41.bc.ca/>
- Burnaby DSAC – Burnaby's Got Talent: 7 pm, Tuesday, April 18 at the Michael J. Fox Theatre. \$10 adult, \$8 students. Tickets available through all secondary schools. Great night of entertainment for the whole family.
- Maywood Community School - Flea Market: Saturday, April 22. Vendor tables \$10. Event poster will be on the DPAC website.
- Burnaby Mountain Secondary – "The Mindful Teen: Promoting Mindfulness and Social Emotional Learning": 7 pm, Tuesday, April 25, 2017. Registration and details at: http://www.mountainpac.ca/event/mindfulness-for-teens/?instance_id=25

6. Questions & Answers

No further questions were tabled.

7. Adjournment: Meeting was adjourned at 8:59 pm by Kristin Schnider.

Next Meeting: Monday, April 3, 2017 at Burnaby Central Secondary School

WEBSITE – www.burnabydpac.com Email your events to be published.

COMMUNICATION – Email info@burnabydpac.com or chair@burnabydpac.com

FACEBOOK – <https://www.facebook.com/BurnabyDPAC>

TWITTER– [@BurnabyDPAC](https://twitter.com/BurnabyDPAC)

Appendix 1

Building & Grounds Committee Report: Calvin Taplay

Meeting Date: February 15, 2017

Matt Foley, SD41 Energy Manager presented an update on district energy usage.

- He highlighted the reductions in energy intensity between 2008 to 2015.
- Elements that contributed to the success:
 - Move to high efficiency boilers
 - Automation
 - Converting lighting from t12 to t8 LED
 - Installing low flow plumbing fixtures
- Utilities used for the year ending November 2016 were 2.5 million dollars, of which 1.4 million dollars was electricity.
- Ideas for the future
 - Water conservation
 - Viability of EV fleet
 - Convert district to LED for longer life cycle

Capital Projects Update

- Alpha Secondary Seismic Upgrade and Partial Replacement: Gym floor re-finishing completed and other elements in progress
- Alpha CNCP Project (carbon neutral project): Boilers in storage awaiting installation (summer)
- Montecito Elementary Seismic Upgrade and Expansion Projects: Demolition and excavation started
- Burnaby North Seismic Upgrade: Project definition report submitted to Ministry of Education for approval to proceed to design phase
- Stride Avenue Community School Seismic Upgrade: Project definition report submitted to Ministry for approval to proceed to design phase
- Aubrey Elementary HVAC Upgrade – Phase 2: Air and water balancing completed
- University Highlands eight classroom addition: Site mobilization is to start in March, subject to building permit approval
- Cameron Elementary Six classroom addition proposal: Project definition report submitted to Ministry for approval to proceed to design phase

CCTV Deployment Update

- Facilities and IT Services recommend deployment of trial at Douglas Road Elementary with 6 CCTV cameras. Trial is for 30 days.
- Upon successful completion of trial, will be purchasing CCTV system for Douglas Road Elementary.

Appendix 2

Youth & Community Services Committee Meeting Notes: Jocelyn Schonekess

Meeting Date: Tuesday, February 7, 2017

- **City of Burnaby Local Heroes Nominations**

The City of Burnaby is currently accepting nominations for the Local Heroes Awards. Qualified nominees are people living, working or participating in Burnaby who have made outstanding contributions to community well-being in Burnaby. Details and nomination forms can be found online at: <https://www.burnaby.ca/Things-To-Do/Be-Involved/Citizen-Recognition/Local-Heroes.html>

- **Local Government Awareness Week**
The 2017 Local Government Awareness Week will take place May 21-27, in conjunction with National Public Works Week. Burnaby plans on incorporating Canada's 150th anniversary and Burnaby's 125th anniversary into the festivities.
- **Public Safety Committee**
The Public Safety Committee last met on January 24th, 2017. There was a presentation by the Independent Investigations Office. There was a discussion around getting interested secondary students involved in community service with committees such as safety and graffiti.
- **Youth Safe House**
Partner groups (including BC Housing, Ministry of Child & Family Development, City of Burnaby and City of New West Social Planners & Councillors, SD41 Trustees and Safe & Caring Schools staff) met to discuss re-establishing a Youth Safe House. Possibly a HUB model would be used. Feedback from the meeting will be taken away and shared.
- **ERASE Training (Expect Respect and A Safe Education anti-bullying program)**
The School District are well covered with staff educated with the Provincial ERASE training however there are new admin and teachers that need training. Later this month 23 people (District Staff, Admins, Safe School Coordinators, Councillors etc.) will be sent for a Level 4 "Train the Trainer" course, so they will then be qualified to teach ERASE to new SD41 employees.
- **Pink Shirt Day**
The District is currently canvassing all schools and will be compiling a list of what events and festivities are planned for Pink Shirt Day on February 22nd.
- **School Meals Program**
An update was recently received on the District's Hot Lunch Program. Numbers are down slightly from September to December, but revenue is up. Minor complaints (cold food, food delivery etc.) have been addressed quickly by Nova Food Services. Alternatives are now available on days that pork is served. A local company, Corporate Classic Caterers, recently won a contract to coordinate services, working directly with Nova Foods, until June, when the contract will be re-evaluated for the 2017/2018 school year.

Appendix 3

District Technology Advisory Committee: Herman Louie

Meeting Date: Thursday, January 26, 2017

DTAC MEETING

Thursday, January 26, 2017

Attending: Dave Dye, Fonda Papathanasiou, Herman Louie, Ken Kiewitz, Lucky Saini

Regrets: Kurt Gurney, Roberto Bombelli

Minutes: Ken Kiewitz

| Subject | Discussion |
|--|--|
| <p>ClearPass Implementation</p> | <p>ClearPass Implementation</p> <ul style="list-style-type: none"> • Four profiles + Guest – staff, staff BYOED, student, student BYOED, & pure guest login -BYOED: “Bring Your Own Educational Device” • BYOED – ensuring the focus is on the educational use of technology when bringing in your own device • Burnaby Mountain pilot – 3 weeks in testing. Pure guest access to be launched in approximately 1 week time • Byrne Creek pilot – will launch this shortly after the conclusion of test at Burnaby Mountain • Goal is to put these profiles into production upon the successful conclusion of the Byrne Creek pilot. If a third pilot is necessary we will look to Burnaby Central • Discussion regarding communications of “devices in schools” to students & parents -Lucky reviewed the communications plan for Burnaby Mountain • Discussion regarding “real” use of technology in schools; separating personal from educational use • Discussion regarding “equity of access” & to be considerate of this for students that may not have personal technology |
| <p>Elementary Refresh</p> | <ul style="list-style-type: none"> • Total replacement numbers slightly lower than our recent refresh -Laptops - 261 -Desktops - 181 -Total - 442 -Discussions regarding battery life & challenges with charging timelines for student laptops -Reminder that IT Services gives a 1-year warranty on all batteries • Information to go out to elementary school administrator shortly • Discussion regarding opportunities to supplement the refresh number in a school – definitely, we would welcome and discussion on enhancing the technology footprint in the schools |

Appendix 4

Education Committee Report: Kristin Schnider

Meeting Date: February 6, 2017

- **Calendar Proposal 2017-2020 – 3 Year District Calendar**

Assistant Superintendent Roberto Bombelli presented the calendar proposal for the 2017-18, 2018-19 and 2019-20 school years. The proposed calendar continues to align with Metro Districts and maintains the six professional days (4 District-wide plus two school-based), five school closure days and one administrative day. In the 2017-18 school calendar the Ministry has also mandated an additional curriculum implementation day to support the redesigned curriculum, which is October 23, 2017.

The proposed calendar is now available for public feedback (Feb. 7-Mar. 9) on the School District's website at <http://www.sd41.bc.ca/burnaby-school-district-proposed-3-year-calendar-201718-201920/>. The proposed calendar will be brought to the Board for approval on March 27. Once approved, the calendar will be submitted to the Ministry of Education by March 31, 2017.

- **Introductory Beekeeping 11**

The Education Committee also received a presentation for Director of Instruction Garth Errico regarding a Board authorized course application for Introductory Beekeeping 11, which is being proposed for Fraser Park Secondary (resource program at Burnaby Youth Custody Centre). Per the course description, the course “will give students practical knowledge and skills in the field of beekeeping, sufficient to pursue it as a hobby or business, or to seek employment within the commercial beekeeping/agricultural sector...the course will foster understanding of food production and the role of bees within it, as well as how global land use is affecting both farming and pollinators.” The application was referred to the Board for approval at their next meeting on February 27.

- **SIOP – A Structure to Support Secondary ELL Learners**

The last presentation was on Burnaby's SIOP (Sheltered Instruction Observation Protocol) that's in use in secondary schools to support ELL students in mainstream classes. SIOP allows for the systematic and concurrent focus on teaching both subject content and language at the same time. Currently, SIOP is provided by trained ELL teachers at the request of the enrolling teacher, during one block in the school timetable. The advantages of SIOP are that it is: flexible, inclusive, targeted, skills-based, and strength-based. While it is targeted to ELL students, it is beneficial to all students in the class: it provides additional support to all students in the class and can increase the academic achievement for all. Moreover, SIOP promotes teacher collaboration and teacher professional development.